

Indiana WIC Vendor Notice 16-4

Date: July 5, 2016

To: Indiana WIC Vendors

From: Lyndsay McConnaughey, State Vendor Manager

Re: UPC Request Form and Instructions

The Indiana State WIC Program has spent the past year gathering UPC codes in order to build the Approved Products List (APL) for electronic WIC purchases. The collection of UPC codes for Indiana WIC allowed items will be a continual process. In order to keep up with the constant changes, the State WIC Office has developed a form for you to complete when requesting a new UPC(s) be added to the APL.

You will be able to find the “[UPC Update Request Form](#)” as well as the “[UPC Request Form Instructions](#)” on the Indiana State WIC website (www.wic.in.gov) under the Vendor Information tab. In order for a request to be considered, all sections of the UPC Update Request Form must be completed. Please keep in mind that new items that are submitted to our office, are approved and added to the APL will be eligible for purchase approximately five business days after the request is received. To further clarify, items that are requested to be added to the APL and are approved will not be available for purchase immediately at your store.

Please share this information with any employees you feel will find this information beneficial. If you have any questions about completing the UPC Request Form, please call the State WIC Program Toll-Free line at (800) 522-0874 and ask for your State Vendor Consultant. Thank you for your continued support of the Indiana WIC Program.